Grant Application Folder Checklist

☐ The grant solicitation (RFP), information requirements, and timelines

☐ Data that supports your project's needs – this information may be important for collecting after you are awarded for reporting on the efficacy of your project

☐ Budget/operation costs, solution quotes

☐ Letters/correspondence from community or organizations pledging

☐ support (monetary, partnership, etc.) for the project

☐ Application proposal–narrative of project, project plans, and

☐ supporting diagrams

☐ Grant reporting

☐ Correspondence from funder